

**AVAILABLE IN  
INDIA & NEPAL**

## Training Program

- We have a separate URL for the learning videos :- [learning.simplifypractice.com](http://learning.simplifypractice.com)
- Live Webinars are conducted daily, where CA's from all over India connect for an interactive training session
- Online personal demo sessions available

Free Webinar Session - <http://simplifypractice.com/e-learning/>



For more details Scan QR Code

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**INNOVATIVE AND ROBUST  
PRACTICE MANAGEMENT SOFTWARE  
FOR CHARTERED ACCOUNTANTS & PROFESSIONALS**



**SIMPLIFY  
PRACTICE**  
WE MAKE WORK EASY

**Approved by The Institute of Chartered Accountants of India (ICAI)  
&  
The Institute of Chartered Accountants of Nepal (ICAN)**

## THREE THINGS WE DO BEST IN PRACTICE MANAGEMENT

### • LARGE ASSIGNMENT

It deals with assignments of complex nature and process, either on cost, time or effort estimation. This module is designed to generate, update and track end-to-end processes, activities and tasks along with the team and its performance.

### • MEDIUM ASSIGNMENT

It deals with assignments that involve less processes and moderately complex in nature. It can be implemented for assignments with lower estimation either on cost, time or effort in comparison to large assignments.

### • SMALL ASSIGNMENT

It's a task-based assignment that contributes to keep track of clients' requirements. Small assignments provides in-depth insight into the client's requirement, resolution status and performance analysis.

## ANDROID MOBILE APPLICATION

Simplify Practice Android Mobile Application is designed to manage Practice on your fingertips. Team members can schedule, assign & review activities, raise easy claim to your manager from client place, mark attendance when you are at client's place. Simplify Practice Android Mobile Application allows you to record your activities from any location, schedule meetings, which can be reviewed through the application and so on...

## Highlights

- Personalized and Interactive Dashboard
- Easy Reporting • Decision Making Support • Anytime, Anywhere Accessibility

### Practice Management

Practice Management provides an end-to-end solution and acts as an information hub of work assignments for Chartered Accountants and Professional Members in practice.

### CRM

CRM is a user-friendly tool for professional practice organization to connect your team with multiple clients. This feature helps to streamline business functions that include sales, engagement and customer service.

### Employee Management

It is essential to gain insight about what's happening in your business over time. This module is a one-stop solution to track the participation & performance of each member towards the desired goal of the organization.

MAIN ASPECTS OF SIMPLIFY PRACTICE

### Task and Time

- Create, Update and Manage Task
- Visibility of Task
- Employee & Assigned Task Register
- Task Status Report
- Notifications and Alerts
- Time Management
- Team Management

### Attendance

- Biometric-based Attendance
- GPS-based Attendance
- Update and Manage Timesheet
- Leave & Holiday Management
- Attendance Processing
- Attendance Register

### Expenses

- Create, Update and Manage Travel Claim
- Generate Travel Advance Request
- Geo Map-based Distance Computation
- Automated Bill Generation
- Policy Master
- Travel Cost Register

## CONTACT

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